

MONMOUTH-ROSEVILLE C.U.S.D. #238

**MINUTES OF THE REGULAR MEETING OF THE MONMOUTH-ROSEVILLE
C.U.S.D. #238 BOARD OF EDUCATION HELD ON TUESDAY, JULY 14, 2020**

Call to Order/Roll Call

The Monmouth-Roseville C.U.S.D. #238 Board of Education met in a regular meeting on Tuesday, July 14, 2020 at 7:00 p.m. in the Board Room at 105 North E Street, Monmouth, IL. The roll was read and the following Members responded: Bratcher, Brooks, Froelich, Killey, Sells, Trego, and Watson (7). Roll call #1.

Pledge of Allegiance

President Killey led the Members and audience in the Pledge of Allegiance.

Public Comments

None

Consent Agenda

It was moved by Member Brooks and seconded by Member Watson that the Board approve the Consent Agenda as presented:

- (a.) The Board approved and placed on file the Minutes from the regular and closed session held on June 16, 2020 and the June 16, 2020 Budget Hearing
- (b.) The Board received and placed on file the June Financial Reports that included the Treasurer’s Report and the Report of the Employee Self-Insurance Health Insurance Program.
- (c.) The Board approved the June Payroll and Board Bills as presented:

Payroll

Gross Payroll	\$869,550.91
Health/Life Insurance	\$ 94,808.69
FICA/Medicare	\$ 24,869.24
IMRF	\$ 18,115.97
TRS	<u>\$150,885.67</u>
Total	\$1,158,230.48

Board Bills

Education Fund	\$458,768.21
Kruidenier Fund	\$0.00
Building Fund	\$80,545.08
Debt Service Fund	\$0.00
Transportation Fund	\$354,717.93
IMRF /SS Fund	\$0.00
Capital Projects Fund	\$316,919.41
Working Cash Fund	\$0.00

Tort Fund	\$2,137.27
Fire Prevention & Safety	<u>\$0.00</u>
Total	\$1,213,087.90

(d.) The Board accepted the School Activity accounts as presented.

On roll call the following Members voted AYE: Brooks, Froelich Killey, Sells, Trego, Watson, and Bratcher (7). Motion carried. Roll Call #2

SUPERINTENDENT'S REPORT

Mr. Fletcher updated the board on the Financial report and delayed state payments.

BOARD CORRESPONDENCE

None.

BOARD COMMITTEE REPORTS

None.

INSTRUCTIONAL/OPERATIONAL PRESENTATION

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Approval/Action on Declaration of Hazardous Condition

Superintendent Fletcher provided the Board a copy of the following resolution and asked for their approval:

**RESOLUTION
MONMOUTH-ROSEVILLE CUSD #238
BOARD OF EDUCATION**

Declaration of Hazardous Condition

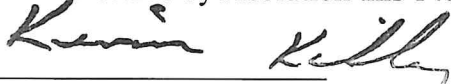
WHEREAS, the Monmouth-Roseville Community Unit School District #238 Board of Education has a responsibility to provide safe and reliable transportation for all students, and

WHEREAS, the BNSF Railroad crossing through the south boundary of the Monmouth-Roseville Community Unit School District #238 poses a safety hazard to pedestrians whether walking or riding bicycles along this railroad or crossing this railroad at the South 6th Street, South 3rd Street, or South D Street crossings.

WHEREAS, the US Highway 34/67 bypass along the northwest and west boundaries of the Monmouth-Roseville Community School District #238 poses a safety hazard to pedestrians whether walking or riding bicycles along this roadway or crossing this roadway at the West Harlem Avenue, West Broadway, or the West Eleventh Avenue intersections.

THEREFORE, the Monmouth-Roseville Community Unit School District #238 has determined that the BNSF Railroad crossing through the south boundary of the Monmouth-Roseville Community Unit School District #238 and the U.S. Highway 34/67 bypass on the northwest and west boundaries of the Monmouth-Roseville Community Unit School District #238 is a transportation safety hazard and requests that the Illinois Department of Transportation as such, allowing for the free transportation of the students to Lincoln Early Childhood School, Harding Primary School, and Central Intermediate School.

Signed and sealed by resolution this 14th day of July 2020.



Kevin Killey, Board of Education President

Attest:



Anita Sells, Board of Education Secretary

Member Trego moved to approve the declaration of hazardous condition as presented and was seconded by Member Bratcher. On roll call the following Members voted AYE: Froelich, Killey, Sells, Trego, Watson Bratcher, and Brooks (7). Roll call #3. Motion carried.

B. Approval/Action on Monmouth-Roseville CUSD #238 Risk Management Plan

Mr. Fletcher presented information that the Monmouth-Roseville Community Unit District No. 238 is required by law to have in operation a comprehensive Risk Management Program which shall reduce or prevent the District's exposure to liability. It is of the utmost importance for the district: (1) to ensure that statutory and common law, health and safety rights are extended visitors, employees and students; (2) to make certain that the district's buildings and grounds are maintained in a safe condition; and (3) to provide careful supervision and protection of all the district's real and personal property, including vehicles.

Upon review Member Brooks moved to approve the Monmouth-Roseville CUSD #238 Risk Management plan as presented. Member Watson seconded the motion. On roll call the following Members voted AYE: Killey, Sells, Trego, Watson, Bratcher, Brooks, and Froelich (7). Motion carried. Roll call #4.

C. Approval/Action of Employee Handbook

The Superintendent presented the Board with the 20-21 employee handbook that has been updated with the most recent Board policies. Upon review Member Bratcher moved and Member Brooks seconded to approve the employee handbook as presented. On roll call the following Members voted AYE: Sells, Trego, Watson, Bratcher, Brooks, Froelich, and Killey (7). Motion carried. Roll call #5

D. Approval/Action of Bids for Food, Paper, and Cleaning Supplies for August 2020 – June 2021

Mr. Fletcher presented the bids as received by Director Teresa Allen.

	Kohl's Wholesale \$500 minmum Projected Purchases		Gordon Food Serv. \$500 minmum Projected Purchases	
Commodity	49193.25	44%	61845.47	56%
Reprocess				
FROZEN	55359.71	76%	17199.1	24%
Below totals at 1 case per bid price				
GROCERY	3261.15	76%	1022.52	24%
Dispose	892.35	45%	1074.5	55%
Chemical	758.09	77%	221.84	23%
	\$ 109,464.55		\$ 81,363.43	
Percentage of possible purchases	57.36%		42.64%	

Member Trego moved to approve the bids for food, paper, and cleaning supplies for August 2020 – June 2021 as presented and was seconded by Member Bratcher. On roll call the following Members voted AYE: Trego, Watson, Bratcher, Brooks, Froelich, Killey, and Sells (7). Motion carried. Roll call #6

E. Approval/Action on the Resolution/Intergovernmental Agreement between MR238 and the Delebar CTE System

Mr. Fletcher provided the Board with the following information recommending the Board approve the agreement and resolution

INTERGOVERNMENTAL AGREEMENT RESOLUTION

Whereas, present statutes allow school districts to jointly offer programs for better educational advantages; and,

Whereas, the constitution of Illinois authorizes Intergovernmental agreements between several school districts, through their school boards to establish such programs:

Now, therefore, let it be resolved that Monmouth-Roseville, District No. 238 Warren, County/Counties of Monmouth & Roseville, Illinois is

Authorized to enter into an Intergovernmental Career and Technical Education Agreement with other qualified and participating School Districts; and,

Be it further resolved that the President and Secretary of this BOARD are hereby authorized to direct and execute said working agreement, copy of which is attached hereto, and made part thereof; and,

Be it further resolved that Ed Fletcher and/or the high school principal is/are hereby authorized as Superintendent or Representative(s) the voting representative (s) for this school district.

CERTIFICATION

I, Antia Sells, Secretary of the Board of Education of Monmouth-Roseville , District No. 238, Warren, County/Counties, Illinois, do hereby certify that the above and foregoing is a true and correct copy of a certain resolution which was duly passed by said BOARD at its regular meeting held on the 14 ____, day of July _____, 2020 _____.

ATTEST



{President of the BOARD}



{Secretary of the Board}

Monmouth-Roseville 238 Warren County_ Monmouth-Roseville 238 Warren County {District No. and County/Counties} {District No. and County/Counties} Monmouth, IL {City and State} {City and State}

Upon review Member Bratcher moved to adopt the resolution/intergovernmental agreement between MR238 and the Delebar CTE System. Member Brooks seconded the motion. On toll call the following Members voted AYE: Trego, Watson, Bratcher, Brooks, Froelich, Killey, and Sells (7). Motion carried. Roll call #7.

F. Approval/Action on Working Cash Load to IMRF Fund

Mr. Fletcher presented the Board with the following resolution for Board consideration:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET MONMOUTH, IL 61462**

RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE IMRF ACCOUNT FROM THE WORKING CASH ACCOUNT

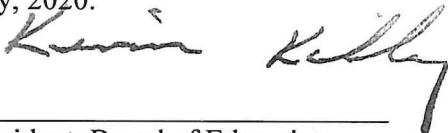
WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the IMRF Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes for the IMRF Fund.


NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, in the amount of \$50,000 in FY21.

Passed by the Board of Education of School District No. 238, in regular meeting this 14th day of July, 2020.



President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST



Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Watson moved and Member Bratcher seconded to approve the adopt the resolution for the transfer of \$50,000 of Working Cash funds to the IMRF fund as presented. On roll call the following Members voted AYE: Bratcher, Brooks, Froelich, Killey, Sells, Trego, and Watson (7). Motion carried. Roll call #8.

G. Approval/Action on Working Cash Loan to Social Security Fund

Mr. Fletcher presented the Board with the following resolution for Board consideration:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET MONMOUTH, IL 61462
RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
SOCIAL SECURITY ACCOUNT FROM THE WORKING CASH ACCOUNT**

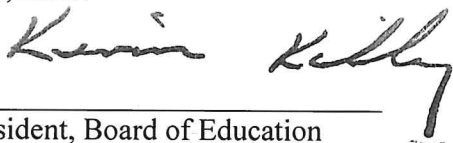
WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the Social Security Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes for the Social Security Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, in the amount of \$200,000 in FY21.

Passed by the Board of Education of School District No. 238, in regular meeting this 14th day of July, 2020.



President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST



Secretary, Board of Education
Monmouth-Roseville CUSD No. 238

Member Trego moved to adopt resolution for the transfer of \$200,000 of Working Cash funds to the Social Security Fund as presented. Member Watson seconded the motion. On roll call the following Members voted AYE: Brooks, Froelich, Killey, Sells, Trego, Watson, and Bratcher (7). Motion carried. Roll call #9.

H. Approval/Action on Working Cash Loan to Transportation Fund

Mr. Fletcher presented the following resolution for Board consideration:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET MONMOUTH, IL 61462
RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
TRANSPORTATION ACCOUNT FROM THE WORKING CASH ACCOUNT**

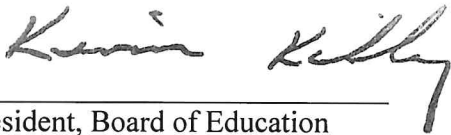
WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.


WHEREAS, the transfer from the Working Cash Fund to the Tort Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes for the Tort Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, in the amount of \$400,000 in FY21.

Passed by the Board of Education of School District No. 238, in regular meeting this 14th day of July, 2020.



President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois
ATTEST



Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Bratcher moved and Member Watson seconded to adopt the resolution for the transfer of \$430,000 of Working Cash funds to the Transportation Fund as presented. On roll call the following Members voted AYE: Froelich, Killey, Sells, Trego, Watson, Bratcher, and Brooks (7). Motion carried. Roll call #10

I. Approval/Action on Working Cash Loan to Tort Fund

Mr. Fletcher presented the following resolution:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET MONMOUTH, IL 61462**

**RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
TRANSPORTATION ACCOUNT FROM THE WORKING CASH ACCOUNT**

WHEREAS, Board of Education may cause the transfer of moneys from one fund to

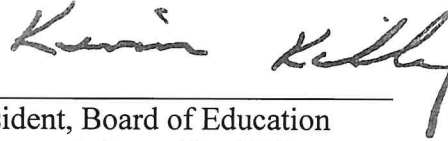
another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the Tort Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes for the Tort Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, in the amount of \$400,000 in FY21.

Passed by the Board of Education of School District No. 238, in regular meeting this 14th day of July, 2020.



President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST



Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Trego moved and Member Brooks seconded the approve participation in Press Plus Policy Customization service as presented. On roll call the following Members voted AYE: Sells, Trego, Tibbetts, Watson, Brooks, Froelich, and Killey (7). Motion carried. Roll call #11

J. Approval/Action on Working Cash to Bond and Interest Fund

Mr. Fletcher presented to the Board the following resolution:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET MONMOUTH, IL 61462
RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
BOND AND INTEREST ACCOUNT FROM THE WORKING CASH ACCOUNT**

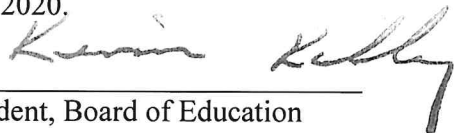
WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the Bond and Interest Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes for the Bond and Interest Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, in the amount of \$430,000 in FY21.

Passed by the Board of Education of School District No. 238, in regular meeting this 14th day of July, 2020.



President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST



Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Trego moved and Member Froelich seconded a motion to approve the resolution for the transfer of \$430,000 of Working Cash funds to the Tort Fund as presented. On roll call the following Members voted AYE: Sells, Trego, Watson, Bratcher, Brooks, Froelich, and Killey (7). Motion carried. Roll call #12

K. Approval/Action on Monmouth-Roseville CUSD #238 Professional Evaluation / Student Growth Plan

Member Froelich moved and Member Trego seconded a motion to approve the Monmouth-Roseville CUSD #238 Professional Evaluation plan/student growth as presented. On roll call Members Trego, Watson, Bratcher, Brooks, Froelich, Killey and Sells voted AYE. (7). Motion carried. Roll call #13

L. Approval / Action on lease agreement between MR238 and ROE33

Mr. Fletcher presented the Board with the annual, updated lease agreement with the ROE for the use of Willits. Member Bratcher moved to accept the lease agreement as presented. Member

Trego seconded. On roll call the following Members voted AYE: Watson, Bratcher, Brooks, Froelich, Killey, Sells, and Trego (7). Motion carried. Roll call #14

M. Approval/Action of Monmouth-Roseville CUSD #238 MTSS Plan

Mr. Fletcher presented the District Multi Tiered System of Support plan to the board and asked for approval. After review Member Trego moved to approve the MTSS plan as presented and Member Brooks seconded. On roll call the following Members voted AYE: Watson, Bratcher, Brooks, Froelich, Killey, Sells, and Trego (7). Motion carried. Roll call #15

N. Approval/Action to amend the 2020-2021 school calendar

Mr. Fletcher explained that since the Board approved the 20-21 school calendar, the state has required that Tuesday, November 3, election day be observed as a holiday. Therefore, the calendar has been adjusted and suggested the Board approve it. Member Brooks moved, and Member Trego seconded to approve the amended 2020-2021 school calendar as presented. Members Bratcher, Brooks, Froelich, Killey, Sells, Trego, and Watson voted AYE. Motion carried. Roll call #16

O. Discussion/Approval of Updated School Nurse Job Description

Mr. Fletcher presented the Board with an updated job description for the school nurse to closely match current job responsibilities. Member Trego move and Member Froelich seconded a motion to approve the updated job description as presented. Members Froelich, Killey, Sells, Trego, Watson, Bratcher, and Brooks all voted AYE on roll call (7). Motion carried. Roll call #17

P. Discussion regarding District 238 Fall 2020 Reopening Plan

Mr. Fletcher presented slides informing the Board of possible benefits and challenges to implementing ISBE guidelines for returning to in person attendance for Monmouth-Roseville School District in the fall. After much discussion Board member Froelich moved to hold a special meeting on Thursday, July 16, 2020 to allow for more time to review the plan. Member Bratcher seconded the motion. On roll call the following Members voted AYE: Killey, Sells, Trego, Watson, Bratcher, Brooks, and Froelich (7). Motion carried. Roll call #18

BOARD COMMENTS

None.

GO INTO CLOSED SESSION

At 9:10 p.m., it was moved by Member Watson and seconded by Member Bratcher to go into closed session for the purpose of:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the

public body to determine its validity (5 ILCS 120/2 (c)(1)); Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; The placement of individual students in special education programs and other matters relating to individual students.

On roll call the following Members voted AYE: Brooks, Froelich, Killey, Sells, Trego, Watson, and Bratcher (7). Motion carried. Roll call #19

RETURN TO OPEN SESSION

At 9:42 p.m., it was moved by Member Bratcher and seconded by Member Watson to return to open session. On roll call the following Members voted AYE: Froelich, Killey, Sells, Trego, Watson, Bratcher, and Brooks (7). Motion carried. Roll call #20

ACTION TAKEN AS A RESULT OF CLOSED SESSION

There was no action taken as a result of closed session.

PERSONNEL

The Board approved the Personnel Agenda as presented:

Employment

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	<u>Rate</u>
Deselms, Will	Instructional Aide	Harding	20-21SY	\$11.00/hr
Driscoll, Cindy	Spanish / Bilingual Teacher	M-RHS	20-21SY	\$35,643
McCance, Ken	Custodian	M-RJHS	07-01-20	\$11.00/hr
Schaley, Juli	Grade 7 Volleball Coach	M-RJHS	20-21SY	\$3,463
Stroup, Carin	Bilingual Grade 1 Teacher	Lincoln	20-21SY	\$47,248
Williams, Makenzie	Instructional Aide	Harding	20-21SY	\$11.00/hr
Hasting, Jacquelyn	Instructional Aide	M-RHS	20-21SY	TBD

Resignations

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Kane, Jeanie	Non-Instructional Aide	Harding	06-29-20
Kenfack, Aurelie	Bilingual Teacher	Lincoln	07-01-20
Woods, Taylor	Girl's JV Basketball Coach	M-RHS	07-31-20

Transfer/Reassignment

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Alcala, Juan	M-RJHS Custodian	Central Custodian	07-01-20

Member Trego moved and Member moved to accept the Personnel items as presented and Member Bratcher seconded the motion. On roll call the following Members voted AYE: Killey, Sells, Trego, Watson, Bratcher Brooks, and Froelich (7). Motion carried. Roll call #21

ADJOURNMENT

At 9:44 p.m., it was moved by Member Froelich and seconded by Member Bratcher that the meeting be adjourned. On roll call the following Members voted AYE: Killey, Sells, Trego, Watson, Bratcher, Brooks, and Froelich (7). Motion carried. Roll Call #22

X Kevin Killey
Kevin Killey, President

Attest:

f. Sells
X
Anita Sells, Secretary