

MONMOUTH-ROSEVILLE C.U.S.D. #238
MINUTES OF THE REGULAR MEETING OF THE MONMOUTH-ROSEVILLE C.U.S.D. #238
BOARD OF EDUCATION HELD ON TUESDAY, SEPTEMBER 17, 2019

Call to Order/Roll Call

The Monmouth-Roseville C.U.S.D. # 238 Board of Education met in a regular meeting on Tuesday, September 17, 2019, at 6:58 p.m. p.m. in the Board Room at the District Office 105 North E Street, Monmouth, IL. The roll was read and the following Members responded: Trego, Bratcher, Brooks, and Killey (5). Roll Call #1

Pledge of Allegiance

Board President Killey led the meeting in the Pledge of Allegiance

Public Comments

None.

Consent Agenda

It was moved by Member Trego and seconded by Member Bratcher that the Board approve the Consent Agenda as presented:

- (a.) The Board approved and placed on file the Minutes of the August 13, 2019, regular and closed session minutes.
- (b.) The Board approved the Treasurer’s Report, Insurance Fund Report, Payrolls and Board Bills Report, Board Bills Detail, Principals’ Reports and Activity Fund Reports.
- (c.) The Board received and placed on file the August Financial Reports that included Delayed State Payments and Administrative Report.

Payroll

Gross Payroll	\$738,090.47
Health/Life Insurance	\$85,015.25
FICA/Medicare	\$19,740.58
IMRF	\$10,343.87
TRS	<u>\$2,059.20</u>
Total	\$855,249.37

Board Bills

Education Fund	\$560,837.18
Kruidenier Fund	0.00
Building Fund	\$114,650.38
Debt Service Fund	\$0.00
Transportation Fund	\$146,257.30

IMRF /SS Fund	0.00
Capital Projects Fund	\$141,193.35
Working Cash Fund	0.00
Tort Fund	\$8, 287.00
Fire Prevention & Safety Fund	<u>\$0.00</u>
 Total	 \$971,225.21

On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried.
Roll Call #2

Superintendent Reports

Superintendent Fletcher informed the Board that the District has awarded a second Pre-School For All grant and that while the District did not receive all of the funds requested the award is more than expected and thanked principal Joe Pilger for his collaboration with the ROE in writing for the grant.

Mr. Fletcher informed the Board that the Rotary is sponsoring an Oktoberfest celebration to be held on October 12th starting at 4:00 p.m. at the Knights of Columbus Hall whereby all proceeds from the event will go to the Jamieson Center in support of the weekend meals program. Tickets or donations for the event will be accepted at the District Office.

Superintendent Fletcher was recently informed of an 11th Street resurfacing project in the upcoming weeks. Mr. Pilger has communicated with Andy Jackson of the city and expressed his concern over the timing of the construction. The Board expressed their frustration of the City's timing of both Lincoln and Harding's resurfacing projects. Mr. Pilger will continue to be in contact with the city regarding the sequence of construction and will work to minimize the disruption to staff and students.

It was reported that representatives from the high school, along with Mr. Fletcher met with Carl Sandburg Community College to finalize District plans for a 1+1 Associate's Degree Program as well as our embedded associates degree program. In addition, Mr. Ewing will be meeting with representatives from Carl Sandburg to begin looking into more partnership opportunities in career/tech areas.

In addition, the Superintendent indicated that staff members from M-R met with staff from OSF to discuss collaboration in support of our student and staff mental health needs. A summary of the discussion:

Needs Identified: Staff supports – capacity building – compassion fatigue training for counselors / staff at all levels the schools, training for our staff, skill building workshops to include things such as resiliency training / compassion fatigue / resources / etc. and Student Success / Supports - Emergent needs – consultation/observation hours with existing providers through OSF, Ongoing onsite supports – including placement of licensed mental health professional (employed by OSF) to be placed in the schools.

Board Correspondence

None.

Board Committee Reports

A copy of the Physical Resources Committee and Policy Committee minutes were included in the Board packet and will be placed on file.

Instructional / Operational Presentation

a. Update on School Improvement Plan Development

Each building principals gave a brief update as to their building’s progress in implementing individual SIP plans.

b. Discussion/approval of a high school girls’ soccer program beginning in Spring 2020

Jeremy Adolphson, High School Athletic Director presented the Board with information in support of establishing a girls’ soccer team in Spring 2020. There was some discussion about program costs, effect on current girl players participating in the boys’ fall program and questions about whether the students indicating an interest would negatively impact other girl spring programs.

President Killey called for a motion. Member Bratcher moved to approve the formation of a high school girls’ soccer program beginning in Spring 2020 and was seconded by Member Trego. On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried. A round of applause was generated for student Vivi Serna who was present for the meeting and who spearheaded the petition for the girls team. Roll call #3.

Old Business

A. Final Budget and Appropriation Ordinance for Fiscal year 2019-2020

Superintendent Fletcher having presented the Board at the public hearing changes to the tentative budget recommended the Board adopt the 2019-2020 resolution and appropriation ordinance as presented:

**RESOLUTION ADOPTING
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR SCHOOL YEAR COMMENCING
JULY 1, 2019 AND ENDING JUNE 30, 2020**

WHEREAS, the Board of Education of Community Unit School District No. 238, Monmouth and Roseville, Illinois, has caused to be prepared in tentative form a budget and has made the same conveniently available for public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a public hearing was held on said budget on the 17th day of September, 2019; and

WHEREAS, notice of said public hearing was given at least thirty days prior thereto as required by statute, by publication on **August 14, 2019**, in the Monmouth Review Atlas, a newspaper of general circulation in Monmouth and Roseville, Illinois.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Community Unit School District No. 238, Monmouth and Roseville, Illinois, that the Tentative Budget and Appropriation Ordinance, as amended, for the school year commencing July 1, 2019 and ending June 30, 2020, as hereinbefore placed on public display, be and the same is hereby adopted as the Budget and Appropriation Ordinance for the said Community Unit School District No. 238, Monmouth and Roseville, Illinois, for the said school year commencing on July 1, 2019 and ending June 30, 2020.

CERTIFICATE

The undersigned, Anita Sells, hereby certifies that she is the duly elected, qualified and acting Secretary of the Board of Education of Community Unit School District No, 238, Monmouth and Roseville, Illinois, and the keeper of the books and records thereof. She further certifies that attached hereto is a copy of the Budget for said School District as adopted by action of the Board of Education at a regular meeting of the Board of Education held on September 17, 2019.

She further certifies that there is on file in the office of the Superintendent and in the office of the Secretary of the Board a true and correct copy of the original of such Budget.

IN WITNESS WHEREOF, the said Anita Sells has executed this Certificate this 17th day of September, 2019.

Secretary, Board of Education of
Community Unit School District No, 238,
Monmouth and Roseville, Illinois

Anita Sells

Member Brooks moved to adopt the 2019-2020 Budget and Appropriation Ordinance as presented and was seconded by Member Bratcher. On roll call the following Members voted AYE: Brooks, Killey, Sells, Trego, and Bratcher (5). Motion carried. Roll call #4

New Business

A. Discussion/Approval of Monmouth-Roseville District #238 Bullying Response Plan

Superintendent Fletcher informed the Board that he has reviewed the District Bully/Harassment Prevention Reponse Plan and has made no changes. He recommended the Board approve the plan to satisfy state requirements.

Member Trego moved to approve the MR238 Bullying Response Plan as presented and give permission for Superintendent to submit the plan to the Illinois State Board of Education. Member Brooks seconded the motion. On roll call the following Members voted AYE: Brooks, Killey, Sells, Trego, and Bratcher (5). Motion carried. Roll call #5

B. Discussion/Approval of Authorized Signatures on District accounts

Superintendent Fletcher indicated that signature cards on file with the bank needed to be updated due to staff changes. The signatures presented for Board approval are as follows:

Central Activity Fund @ Midwest Bank

- Nancy Nobiling
- Becky Ince
- Ed Fletcher
- Shelly Smith

MRJH Activity Fund & MRJH Imprest Fund @ Morton Bank

- Don Farr
- Pat Tansey
- Shelly Smith

Lincoln Activity Fund @ Security Savings

- Kendra Peterson
- Joe Pilger
- Ed Fletcher
- Shelly Smith

Harding Activity Fund @ Security Savings

- Barbara Dupre
- Katy Morrison
- Ed Fletcher
- Shelly Smith

MRHS Imprest Fund & Activity Fund @ Security Savings

Brigida Gutierrez
 Diane Davies
 Jeff Ewing
 Shelly Smith

District General Acct @ Security Savings

Cathy Froelich
 Ed Fletcher
 Shelly Smith

District Imprest Fund @ Security Savings

Carol Winston
 Ed Fletcher
 Shelly Smith

Member Brooks moved to approve the authorized signature on District accounts as presented and was seconded by Member Bratcher. On roll call the following Members voted AYE: Killey, Sells, Trego, Bratcher, and Brooks (5). Motion carried. Roll call #6

C. Discussion/Approval to deem specific items as surplus district property

Superintendent provided the Board with the following list of items deemed surplus property and as the Board to approve disposal.

2019 SURPLUS PROPERTY LIST

ITEM	SHORT DESCRIPTION	QUANTITY	CONDITION
Central Marching Band Uniforms	jacket, pants, hat and plumes	58	ok but school does not exist
2012 Ford Focus	Excess property	1	Poor
2003 Chevy Suburban	Excess property	1	Very Poor

Member Trego moved that the listed items may be deemed as surplus district property and may now be offered for sale or disposed of properly. Member Brooks seconded the motion. On roll call the following Members voted AYE: Sells, Trego, Bratcher, Brooks, and Killey (5). Motion carried. Roll call #7

D. Renewal of Self-Insured Medical Plan for Plan Year 2020

The Superintendent provided the Board with information for medical plan renewal for District Employees.

			PPO			HSA
Current Rate			\$1,282,105			\$23,701
Rate Action			5.6%			5.6%
Requested Premium			\$1,353,900			\$25,029

	<i>Lives</i>	<i>Current</i>	<i>Renewal</i>		<i>Lives</i>	<i>Current</i>	<i>Renewal</i>
HCSC Single	107	\$720.93	\$761.30		3	\$658.37	\$695.24
HCSC Family	16	\$1,802.34	\$1,903.27		0	\$1,645.92	\$17,38.09

Member Brooks moved to approve renewal of the district self-insured medical plan administered by Blue-Cross / Blue-Shield of Illinois for Plan Year 2020. Member Bratcher moved to second the motion. On roll call the following Members voted AYE: Trego, Bratcher, Brooks, Killey, and Sells (5). Motion carried. Roll call #8

E. Approve results of semi-annual review of closed session minutes the Board's semi-annual review of unreleased closed meetings and to release for public inspection those minutes, or portions thereof, that the Board

The Superintendent provided the Board with the following list of Board minutes recommending the Board inspect them and determine if they list should be opened to public inspection:

Minutes mentioning specific employees or legal counsel: 5/8/18, 6/12/18, 7/10/18, 8/14/18, 9/17/18, 10/9/18, 11/13/18, 12/11/18, 1/8/19, 2/12/19, 3/12/19, 4/9/19, 5/14/19, 6/18/19, 7/9/19, 8/13/19

Minutes regarding student disciplinary cases: 6/3/19

Minutes regarding individual students: 1/8/19, 2/12/19, 4/9/19

Upon review Member Brooks moved to approve the Board's semi-annual review of unreleased closed minutes and to release for public inspection those minutes, or portions thereof, that the Board identified as no longer needing confidential treatment. Member Trego seconded the motion. On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried. Roll call #9

F. Review the Monmouth-Roseville CUSD #238 6-Day Enrollment Report

The Superintendent provided the Board with the following 6th Day Enrollment information.

Monmouth-Roseville CUSD #238											08/30/19									
2019-2020 Sixth Day Enrollment Wed. August 28, 2019											10:55:33									
Grade / Program	Classroom #1		Classroom #2		Classroom #3		Classroom #4		Classroom #5		Classroom #6		Classroom #7		Classroom #8		TOTAL		LAST YEAR	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls		
K	Wickliffe (ESL) 4 5 9		Conklen, K (BiL) 13 6 19		Ortery, A. 7 6 14		Olendzki, T. 9 7 16		Huston, A. 8 8 16		Williams, J. 8 8 16		Hickey, C. 9 8 17				58	46	107	128
1	Pinedo, S. (ESL) 7 11 18		Kenfack, A (BiL) 9 8 17		Taylor, A. 7 7 14		Nelson, J. 9 6 15		Quinn, A. 9 9 18		Smtih, D. 9 9 18		Young, A. 9 8 17				59	58	117	112
Spec Ed			BD 0 1 1		#238 Out of Dist. 1 1 2		Pre-K (SpEd only) 8 8 16		PreK 59 47 106								9	10	19	14
Lincoln																	126	116	242	254
2	Anderson, M. 8 7 15		Secor, B (ESL) 6 5 14		Lipes, M. 10 7 17		Beavers, K. (BiL) 8 3 11		Donnelly, J. 9 6 15		Youngquist, N. 10 6 16		Stockdale, L. 9 7 16				60	44	104	108
3	Godina, B. (BiL) 6 9 15		Arteaga, G. 8 9 17		Woods, T. 8 8 16		Briggs, T. 7 9 16		Schaley, J. 9 6 15		Iobbins, K. (ESL) 6 7 13		Erichsen, A. 8 8 16				52	56	108	104
			#238 Out of Dist. 2 0 2													2	0	2	2	
Harding																	114	100	214	214
4	Ewing, K. 10 7 17		Armstrong 6 6 12		Collins 9 11 20		Paulsgrove, N. 6 10 16		Stewart, L. 10 8 18		Gabel/Reyes 10 3 13						51	45	96	109
5	Anton. 3 6 9		Rundie/Reyes 10 10 20		Statham 10 10 20		Thompson 8 13 21		Taylor 11 9 20		Blaesing 9 11 20						51	59	110	115
6	Payne 10 13 23		Ferguson 9 14 23		Nelson 8 14 22		Nimrick 13 4 17		Young 11 12 23								51	57	108	122
Spec Ed			#238 Out of Dist. 2 2 4													2	2	4	7	
Central IS																	155	163	318	353
Elementary																	395	379	774	821
7																60	60	119	126	
8																65	71	136	111	
238 Out of Dist.																2	1	3	3	
Junior High																	127	131	258	242
9																68	62	130	135	
10																62	72	134	126	
11																56	70	126	132	
12																61	70	131	126	
Spec Ed																3	0	3	0	
238 Out of Dist.																			3	
High School																	250	274	524	522
DISTRICT																	772	784	1,556	1,585

G. Discussion/Approval of EIS Administrator and Teacher Salary and Benefits Report – School Year 2018-2019

Superintendent Fletcher provided the Board with the EIS Administrator salary and benefits report indicating this was an annual report and will be published on the District website.

Board Member Trego moved to approve the EIS Administrator and Teacher Salary and Benefits Report for school year 2018-2019 as presented. Member Brooks seconded the motion. On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried. Roll call #9

H. Board Policy Amendments (First Reading)

The Superintendent, in the Board Member’s packet included a comprehensive updated Board Policy Manual explaining that the Policy Committee has met with a representative from IASB and they have reviewed the manual extensively recommending the Board preview the manual for adoption, anticipated at the next meeting of the Board of Education.

I. Discussion/Approval to approve ROE Health Life Safety Building Inventory

Superintendent Fletcher presented the Board with the following Inventory List to satisfy requirements of Board review:

Facility ID	Facility Name	RCDT	Address	City	Zip	Year Built	Last Addition	Last 10 Year Survey
8046	MRHS AG/Weight Facility	330942380	325 West First Ave	Monmouth	61462	2013		2/1/2013
3920	Central Intermediate School	330942380	401 East 2nd Ave	Monmouth	61462	1959		6/1/2015
3917	Harding Primary School	330942380	415 East 9th St	Monmouth	61462	1954	1971	6/1/2015
3919	Lincoln Early Childhood Center	330942380	325 South 11th St	Monmouth	61462	1951	1971	6/1/2015
3916	Willits School	330942380	105 North E St	Monmouth	61462	1954	1974	6/1/2015
3921	Monmouth-Roseville High School	330942380	325 West First St	Monmouth	61462	1909	1971	6/4/2015
8173	Sunny Lane Field	330942380	500 South Sunnyslane	Monmouth	61462	1960		12/9/2014
8174	Sunny Lane Field Locker Building	330942380	500 South Sunnyslane	Monmouth	61462	1992		12/9/2014
3922	Monmouth-Roseville Junior High School	330942380	200 East Gossett	Roseville	61473	1966	1966	6/4/2015
8175	Bus Maintenance	330942380	201 East Gossett	Roseville	61473	1975		12/9/2014
8176	Jr. High Greenhouse	330942380	202 East Gossett	Roseville	61473	1988		12/9/2014
8177	Jr. High Restroom Building	330942380	203 East Gossett	Roseville	61473	1980		12/9/2014

Member Brooks moved to approve the ROE Health Life Safety Building Inventory as presented. Member Bratcher seconded the motion. On roll call the Members voting AYE were: Brooks, Killey, Sells, Trego, and Bratcher (5). Motion carried. Roll call #10

J. Discussion/Approval of Language Facilitator Job Description

Superintendent presented the Board with a newly created job description for Language Facilitator explaining that District needs have proven potential employees do not fit the category of aide. Member Trego moved to approve the Language Facilitator Job Description as presented and was seconded by Member Bratcher. On roll call the following Members voted AYE: Killey, Sells, Trego, and Bratcher (5). Motion carried. Roll call #11

K. Discussion/Approval of advertising sign at the soccer field

Superintendent Fletcher informed the Board of a possible donation from Smithfield Foods in the amount of \$1,500 in year one, and \$1,000 every following year to display a sign on the soccer field. After much discussion and reflection on Board Policy 8:25 Member Bratcher moved to approve the installation of an advertising sign at the soccer field and was seconded by Member Trego. On roll call the following Members voted AYE: Killey, Sells, Trego, Bratcher, and Brooks (5). Motion carried. Roll call #12

L. Nominate Delegate and Alternate Delegate to IASB Delegate Assembly Meeting

Each year, the Superintendent asks the Board to nominate one delegate and an alternate delegate to represent the District at the IASB Delegate Assembly meeting in Chicago in November at the III School Board Member Conference. Member Brooks nominated Member Trego as board delegate and Member Bratcher as alternate delegate to the IASB Delegate Assembly Meeting in Chicago. Member Killey seconded the motion. On roll call the following Members voted AYE: Sells, Trego, Bratcher, Brooks, and Killey (5). Motion carried. Roll call #13

Board Comments

Member Brooks inquired of Principal Hutton about Central staff currently recuperating from surgeries.

Closed Session

At 7:51 p.m. Member Trego moved to enter into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific independent contractors, or specific volunteers of the public body or legal counsel for the public body (5 ILCS 120/2), Litigation, when an action against, affecting, or on behalf of the particular body has been filed or is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting, and The placement of individual students in special education programs and other matters relating to individual students

Member Brooks seconded the motion. On roll call the following Members voted AYE: Sells, Trego, Bratcher, Brooks, and Killey (5). Motion carried. Roll call #14

Action Taken as a Result of Closed Session

None.

Discussion/Approval of memorandum of understanding between the Monmouth-Roseville Education Association and the Monmouth-Roseville Board of Education

The Superintendent presented the Board with an MOU with the MREA. Member Trego moved to approve the MOU as presented and was seconded by Member Brooks. On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried. Roll call #15

Personnel Agenda

Superintendent Fletcher presented the Board with the following personnel actions asking the Board to approve as presented:

Employment

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	<u>Rate</u>
Claude, Chandler	Bilingual Instructional Aide	Central	9/5/19	\$10/hr
Holeman, Ronald	Custodian	M-RHS	8/21/19	\$10.67/hr
Kane, Jeanie	Non-Instructional Aide	Harding	\$9.25/hr	\$9.25/hr
Leary, Samantha	Student Support Specialist	Harding	9/1/2019	\$23/hr
Martin, Jodie	Instructional Aide	Central	8/21/19	\$10.60/hr
Miller, Jeff	Custodian	Lincoln	8/21/19	\$14.67/hr
Rivera Nunez, Belsy	Bilingual Instructional Aide	Central	8/30/19	\$9.25/hr
Tate, Courtney	Girls Swim Coach	M-RHS	8/1/19	Volunteer
Taylor, Brian	Non-Instructional Aide	Central	9/9/19	\$9.25/hr
Velazquez, Olga	Instructional Aide	M-RHS	8/19/19	\$9.25/hr

Wiseman, Donna	Non-Instructional Aide	Lincoln	\$9.25/hr
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Resignations

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Bennett, Grace	Instructional Aide	Harding	8/15/19
Farrell, Lacey	Driver	Bus Garage	8/6/19
Mayer, Molly	Instructional Aide	Lincoln	8/21/19
Washburn, Diana	Non-Instructional Aide	Central	end of 2022-2023

Job Abandonment

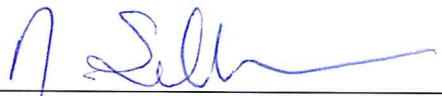
<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Hunter, Michelle	Non-Instructional Aide	Bus Garage	8/21/19

Member Trego moved to accept the personnel agenda as presented and was seconded by Member Brooks. On roll call the following Members voted AYE: Bratcher, Brooks, Killey, Sells, and Trego (5). Motion carried. Roll call #15.

Adjournment

At 8:15 p.m. seeing no more business President Killey asked for a motion to end the meeting. Member Trego moved to adjourn and was seconded by Member Bratcher. On roll call the following Members voted AYE: Brooks, Killey, Sells, Trego, and Bratcher (5). Motion carried. Roll call #16

ATTEST:



 Anita Sells, Secretary



 Kevin Killey, President