

MONMOUTH-ROSEVILLE C.U.S.D. # 238

**MINUTES OF THE REGULAR MEETING OF THE MONMOUTH-ROSEVILLE
C.U.S.D. # 238 BOARD OF EDUCATION HELD ON TUESDAY, MARCH 12, 2019**

CALL TO ORDER/ROLL CALL

The Monmouth-Roseville C.U.S.D. # 238 Board of Education met in a regular meeting on Tuesday, March 12, 2019, in the Board Room at the District Office, 105 North E Street, Monmouth, Illinois. At 7:00 p.m. the meeting was called to order by President Killey and the roll was read. The following Members responded: Brooks, Froelich, Killey, Sells, Trego, Tibbetts, and Watson (via phone) (7). Motion carried. Roll Call #1

PLEDGE OF ALLEGIANCE

President Killey led the Board and audience in the Pledge of Allegiance.

INSTRUCTIONAL/OPERATIONAL PRESENTATION

Music teacher Emily Fink introduced the following students as a part of the alumni choir chimes and they performed for the Board: Erin Ferrenburg, Emmi Frieden, Michelle Hernandez, Clara Hofmann, Mallory Jones, Karter Kelly, Santiago Miranda, Abi Schaeffer, Tala Tabishat, and Zane Tibbetts-Zesbaugh.

PUBLIC COMMENTS

The following individuals addressed the Board all regarding support of the High School Latin program: John Biggs, Bob Simmons, Bill Urban, Michelle Damian, Nathan Williams, Tim Kramer, Michelle Holschuh Simmons, Kevin Baldwin, Eric Engstrom, Emilee Renwick, Maddie Baker, and Chris Ayres.

CONSENT AGENDA

It was moved by Member Froelich and seconded by Member Brooks that the Board approve the Consent Agenda as presented:

- (a.) The Board approved and placed on file the Minutes from the regular and closed session held on February 12, 2019.
- (b.) The Board received and placed on file the February Financial Reports that included the Treasurer’s Report and the Report of the Employee Self-Insurance Health Insurance Program.
- (c.) The Board approved the February Payroll and Board Bills as presented:

Payroll

Gross Payroll \$758,836.39

Health/Life Insurance	\$84,278.40
FICA/Medicare	\$22,343.41
IMRF	\$11,805.89
TRS	<u>\$14,352.85</u>
Total	\$891,616.94

Board Bills

Education Fund	\$225,570.86
Kruidenier Fund	0.00
Building Fund	\$ 72,274.01
Debt Service Fund	\$ 0.00
Transportation Fund	\$ 12,486.13
IMRF /SS Fund	0.00
Capital Projects Fund	\$ 93,909.50
Working Cash Fund	0.00
Tort Fund	\$ 16,617.22
Fire Prevention & Safety Fund	<u>\$ 16,864.05</u>
Total	\$437,721.77

(d.) The Board accepted the School Activity accounts as presented.

(e.) The Board accepted the Principals' reports as presented.

On roll call the following Members voted AYE: Killey, Sells, Trego, Tibbetts, Watson, and Brooks (6). Motion carried. Roll Call #2

SUPERINTENDENT'S REPORT

Mr. Fletcher updated the board on delayed state payments indicating the District is owed, and will probably never recover \$4.4 million dollars and reviewed year to date spending.

The Superintendent reported that a meeting with himself and Mr. Bradford and the counselor's office had an exploratory meeting with OSF discussing ways to emotionally support M-R students.

In addition, Mr. Fletcher highlighted some noteworthy staff and student news: 3rd grade teacher Taylor Woods was nominated as WQAD's My Favorite Teacher, Teresa Allen and Nancy Robison were finalists in the St. Louis Dairy Council Homegrown Hero Award, the High School Choir won state title, the High School band was second at Solo and Ensemble contest, High School Student Council organized a successful blood drive with the Red Cross, Carly Gillen made Class 2A First Team All-State, High School Academic Challenge team places 1st at Regionals, High School Life Skill students attended Prom at Knoxville, Speech Team won 3rd place finish at State, Central's Compassion project is flourishing, Central drama club preparing for spring performance, Central has added a Sign Language and Spark Group to the after school line up, and commended another successful Young Author's celebration.

BOARD CORRESPONDENCE

A thank you note was circulated.

BOARD COMMITTEE REPORTS

None.

INSTRUCTIONAL/OPERATIONAL PRESENTATION

Junior High Principal Don Farr introduced Doug Dennison, director of the Regional Office of Education 21st Century Grant. Mr. Dennison provided the Board with an informative written and oral report of the VOICE programming.

OLD BUSINESS

A. Board Policy Amendments (Second and Final Reading)

Superintendent Fletcher provided the Board a copy of the following policies for update as recommended by the Policy Committee. This serves as the second and final reading.

2:70 Vacancies on the School Board
 2:80 Board Member Oath and Conduct
 2:120 Board Member Development
 2:150 Committees
 2:260 Uniform Grievance Procedure
 3:40 Superintendent
 4:15 Identity Protection
 4:45 Insufficient fund Checks and Debt Recovery
 4:130 Free and Reduced Price Food Services
 4:170 Safety
 5:10 Equal Employment Opportunity and Minority Recruitment
 5:20 Workplace Harassment Prohibited
 5:30 Hiring Process and Criteria
 5:60 Expenses
 5:100 Staff Development Program
 5:190 Teacher Qualification
 5:200 Professional Personnel
 5:220 Substitute Teachers
 5:230 Professional Personnel
 5:300 Schedules and Employment Year
 5:335 Retirement Salary Enhancement District Employees
 6:20 School Year Calendar and Day
 6:50 School Wellness
 6:60 Curriculum Content
 6:220 Bring Your Own Technology Program
 6:310 High school Credit for Non-District Experiences
 7:70 Attendance and Truancy
 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

- 7:190 Student Behavior
- 7:200 Suspension Procedures
- 7:250 Student Support Services
- 7:260 Exemption from Physical Education
- 7:270 Administering Medicines to Students
- 7:290 Suicide and Depression Awareness and Prevention
- 7:305 Student Athlete Concussions and head Injuries

Member Tibbetts moved to adopt all policies as presented and was seconded by Member Trego. On roll call the following Members voted AYE: Killey, Sells, Trego, Tibbetts, Watson, Brooks, and Froelich (7). Roll call #3. Motion carried.

NEW BUSINESS

B. Discussion and Approval of 2019-2020 School Year Registration Fees

Mr. Fletcher presented registration fees for consideration indicating that the 18-19 reduced fees were appreciated by M-R families and therefore it was the Superintendent’s recommendation to keep fees at their current level however, a small increase to lunch costs was necessary.

PROPOSED REGISTRATION FEES FOR 2019 - 2020											
		Lincoln		Harding		Central		MRJHS		MRHS	
		2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020
Registration Fee		\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$30.00	\$30.00	\$50.00	\$50.00
Band Fee								\$30.00	\$30.00	\$30.00	\$30.00
PE Shirt (optional at MRHS)								\$10.00	\$10.00	\$10.00	\$10.00
Yearbook (optional)		\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	to vendor	to vendor
Driver's Ed Fee										\$50.00	\$50.00
Instrument Rental										varies	varies
Breakfast		Current		New		Event Entry - High School Only					
	Pre K - 6	\$1.50	\$1.50			Current		Proposed			
	Grades 7-12	\$1.60	\$1.60	Adults	\$4.00	Adults	\$4.00				
	Reduced	\$0.30	\$0.30	Seniors	\$3.00	Seniors	\$3.00				
	Adult	\$1.95	\$1.95	Students	\$3.00	Students	\$3.00				
Lunch	Pre K-6	\$2.20	\$2.25	Additional Milk Per Carton		\$0.35	\$0.35				
	Grades 7-12	\$2.65	\$2.70								
	Reduced	\$0.40	\$0.40								
	Adults	\$3.50	\$3.55								

After reviewing Member Tibbetts moved to approve the 2019-2020 school year registration fees as presented. Member Froelich seconded the motion. On roll call the following Members voted AYE: Sells, Trego, Tibbetts, Watson, Brooks, Froelich, and Killey (7). Motion carried. Roll call #4

C. Discussion/Approval of the 2019-2020 School Calendar

The Superintendent presented the two calendar options for Board approval indicating that the MREA membership reviewed both calendars and recommended Option 1. The details of the options are:

Option 1:

- School begins on August 19th with a Teacher's Institute.
- A second teacher institute will be held on August 20th.
- School starts on Wednesday, August 21st.
- Fall Parent/Teacher Conferences will take place on October 23rd and 24th.
- There will be no school on October 25th.
- Similar to this year, there will be no student attendance the Wednesday before Thanksgiving
- Students and teachers will be dismissed on Friday, December 20th for the holiday break
- There will be a teacher's institute on January 3rd.
- School will resume on January 6th
- Spring Break will remain as it has been (Thursday, Friday, Monday – April 9, 10, 13)
- If no emergency days are used, school will end on May 21st with a teacher institute on May 22nd
- If all emergency days are used, school will end on June 1st.

Option 2:

- School begins on August 19th with a Teacher's Institute
- A second teacher institute will be held on August 20th.
- School starts on Wednesday, August 21st.
- Fall Parent/Teacher Conferences will take place on October 23rd and 24th.
- There will be no school on October 25th.
- Similar to this year, there will be no student attendance the Wednesday before Thanksgiving
- Students and teachers will be dismissed on Friday, December 20th for the holiday break
- There will be a teacher's institute on January 6th.
- School will resume on January 7th
- Spring Break will be for 2 days (Friday, April 10th and Monday April 13th)
- If no emergency days are used, school will end on May 21st with a teacher institute on May 22nd
- If all emergency days are used, school will end on June 1st

After review Member Trego moved to approve the 2019-2020 school calendar (Option 1) as presented. Member Froelich seconded the motion. On roll call the following Members voted AYE: Trego, Tibbetts, Watson, Brooks, Froelich, Killey, and Sells (7). Motion carried. Roll call #5

D. Discussion/Approval of MOU between Monmouth College and MR238 establishing pedagogical collaboration

Ms. Ince addressed the Board regarding the collaboration between the 6th grade teachers and Monmouth College and asked the Board to approve an MOU for place-based approach implementation. Dr. Craig Vivian was present representing Monmouth College.

Member Tibbetts moved to approve the MOU between Monmouth College and MR238 as presented. Member Trego seconded the motion. On roll call the following Members voted AYE: Tibbetts, Watson, Brooks, Froelich, Killey, Sells, and Trego (7). Motion carried. Roll call #6

E. Discussion/Approval of Bus Leases for the 2019-2020 School Year

Mr. Fletcher provided the Board with the following information recommending the Board approve the leases for 19-20 school year.

Bus No.	Bus Description	Cost 3 Years Ago	Current Cost	First Year of Lease	To Be Replaced	Camera	
25	29 Passenger	\$ 10,270	\$10,784	2019-2020	2021-2022	Yes	
28	29 Passenger	\$ 10,270	\$10,784	2019-2020	2021-2022	Yes	
22	29 Passenger	\$ 9,950	\$10,887	2019-2020	2020-2021	Yes	1 yr lease
18	47 Passenger w/Lift	\$ 14,420	\$15,894	2019-2020	2021-2022	Yes	
1	71 Passenger	\$ 14,420	\$12,942	2019-2020	2021-2022	Yes	
2	71 Passenger	\$ 14,420	\$12,942	2019-2020	2021-2022	Yes	
4	71 Passenger	\$ 14,420	\$12,942	2019-2020	2021-2022	Yes	
5	71 Passenger	\$ 14,420	\$12,942	2019-2020	2021-2022	Yes	
6	71 Passenger	\$ 11,650	\$12,942	2019-2020	2021-2022	Yes	
14	71 Passenger	\$ 12,573	\$12,253	2019-2020	2021-2022	Not Needed	1 yr lease
13	77 Passenger (10,000 miles per year)	\$ 11,000	\$13,583	2019-2020	2021-2022	Not Needed	
		\$ 137,813	\$138,895	0.78%			
24	14 Passenger (Activity)	\$ 8,650	\$8,930	2018-2019	2020-2021	Yes	
26	14 Passenger (Activity)	\$ 8,650	\$8,930	2018-2019	2020-2021	Yes	
15	29 Passenger	\$ 9,900	\$10,887	2018-2019	2020-2021	Yes	
10	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
11	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
9	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
8	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
7	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
16	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
19	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
20	65 Passenger	\$ 12,573	\$12,573	2018-2019	2020-2021	Yes	
21	77 Passenger w/Luggage Area	\$ 12,750	\$13,141	2018-2019	2020-2021	Yes	
23	77 Passenger w/Luggage Area	\$ 12,750	\$13,141	2018-2019	2020-2021	Yes	
		\$ 153,284	\$155,615	1.50%			
	Total Cost	\$ 291,097	\$294,511	1.16%			

Upon review Member Froelich moved and Member Trego seconded the motion to approve the bus leases for the 2019-2020 school year as presented. On roll call the following Members voted AYE: Watson, Brooks, Froelich, Killey, Sells, Trego, and Tibbetts (7). Motion carried. Roll call #7.

F. Discussion/Approval of license agreement with SDS for payroll and accounts payable software

Mr. Fletcher presented the Board with information regarding the purchase of a new payroll software indicating the District Office staff have carefully reviewed software options agreeing to enter into a license agreement with SDS after receiving notice current program subscription is no longer available.

Member Trego moved and Member Brooks seconded to approve the license agreement with SDS for payroll and accounts payable software as presented. On roll call the following Members

voted AYE: Brooks, Froelich, Killey, Sells, Trego, Tibbetts, and Watson (7). Motion carried. Roll call #8.

G. Discussion/Approval of low bid in the amount of \$115,980 from Trotter General Contracting to Install a Security vestibule at MRJHS

Mr. Fletcher presented bid results and a letter of recommendation from Phillips and Associates for the District to approve the low bid for a security vestibule project to begin this year at Monmouth-Roseville Junior High noting that this is the fourth of M-R's five schools to undergo a security upgrade.

Member Tibbetts moved to approve the low bid in the amount of \$115,980 from Trotter General Contracting to install a security vestibule at MRJHS and was seconded by Member Watson. On roll call the following Members voted AYE: Froelich, Killey, Sells, Trego, Tibbetts, Watson, and Brooks (7). Motion carried. Roll call #9.

H. Discussion/Approval of low bid in the amount of \$335,200 from American Electric to install lights at the high school football field.

Mr. Fletcher presented bid results and a letter of recommendation from Phillips and Associates for the District to approve the low bid for new electrical lights at the football field indicating that upon inspection the poles were rotten beyond repair. Member Froelich inquired about the possibility of lights at the baseball diamond.

Member Tibbetts moved and Member Trego seconded to approve the low bid in the amount of \$335,200 from American Electric to install lights at the high school football field. On roll call the following Members voted AYE: Killey, Sells, Trego, Tibbetts, Watson, Books, and Froelich (7). Motion carried. Roll call #10

I. Discussion and Approval to participate in IASB Press Plus Policy Customization service

Mr. Fletcher asked the Board to approve a contract between Illinois Association for School Boards and the District for customized Press Plus Policy updates.

Member Trego moved and Member Brooks seconded the approve participation in Press Plus Policy Customization service as presented. On roll call the following Members voted AYE: Sells, Trego, Tibbetts, Watson, Brooks, Froelich, and Killey (7). Motion carried. Roll call #11

J. Discussion and Approval of Assistant Music Teacher job description

Mr. Fletcher presented to the Board an Assistant Music Teacher job description and asked the Board to approve adoption in the instance the Board decides to post for the position in the future.

Member Tibbetts moved and Member Brooks seconded a motion to approve the Assistant Music Teacher job description as presented. On roll call the following members voted AYE: Trego, Tibbetts, Watson, Brooks, Froelich, Killey, and Sells (7). Motion carried. Roll call #12

K. Discussion and Approval of Extracurricular Activity Random Drug Testing Policy

Mr. Fletcher presented the Board with a policy governing the District's implementation of random drug testing for high school students participating in extracurricular activities. After some discussion Member Watson moved to approve the Extracurricular Activity Random Drug Testing Policy as presented. Member Trego seconded the motion. On roll call the following Members voted AYE: Tibbetts, Watson, Brooks, Froelich, Killey, and Trego (6). NAYS: Sells (1). Motion carried. Roll call #13

BOARD COMMENTS

Vice President Trego updated the Board on highlights from the choir and band competition.

GO INTO CLOSED SESSION

At 8:27 p.m., it was moved by Member Trego and seconded by Member Froelich to go into closed session for the purpose of:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c)(1)); Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; The placement of individual students in special education programs and other matters relating to individual students.

On roll call the following Members voted AYE: Watson, Brooks, Froelich, Killey, Sells, Trego, and Tibbetts (7). Motion carried. Roll call #14

RETURN TO OPEN SESSION

At 9:56 p.m., it was moved by Member Froelich and seconded by Member Trego to return to open session. On roll call the following Members voted AYE: Brooks, Froelich, Watson, Trego, Tibbetts, Sells, and Killey (7). Motion carried. Roll call #15

ACTION TAKEN AS A RESULT OF CLOSED SESSION

There was no action taken as a result of closed session.

PERSONNEL

The Board approved the Personnel Agenda as presented:

Employment

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	<u>Rate</u>
Anton, Laura	Teacher, Grade 7	Summer School	6-10-19	\$20/hr
Bell, Ruth	Café Manager / Cook	Summer School	6-10-19	\$11.16/hr
Blake, Bethany	PreK ESL Teacher	Lincoln	2019-2020	\$35,2220
Collins, Brandi	Teacher, Grade 6	Summer School	6-10-19	\$20/hr
Conchas, Claudia	Secretary	Summer School	6-10-19	\$13.13/hr
Conklen, Kristen	Bilingual Teacher	Lincoln	8-1-19	\$44,859
Hull, Nicole,	Teacher, Grade 4	Summer School	6-10-19	\$20/hr
Kenfack, Aurelie	ESL Teacher, Grade 4-6	Summer School	6-10-19	\$20/hr
Lantz, Vicki	Instructional Aide	Summer School	6-10-19	\$13.84/hr
Lauver, Jessica	Teacher, Grade 8	Summer School	6-10-19	\$20/hr
Nobiling, Patricia	Cook / Manager	Summer School	6-10-19	\$11.16/hr
Parsons, Kristen	Instructional Aide	Summer School	6-10-19	\$10/hr
Reyes, Javier	ESL Teacher, Grade 7-8	Summer School	6-10-19	\$20/hr
Robertson, Kathy	Instructional Aide	Summer School	6-10-19	\$13/hr
Ross, Danielle	Instructional Aide	Summer School	6-10-19	\$10/hr
Rundle, Jillian	Teacher, Grade 5	Summer School	6-10-19	\$20/hr
Sheid, Janice	Instructional Aide	Summer School	6-10-19	\$10/hr
Sikorski, Aaron	Principal	Summer School	6-10-19	\$100/day <i>30 days total</i>
Taylor, Angie	Assistant Food Director	Central	4-8-19	\$15/hr
White, Allyson	Café Mgr/Cook	Central	3-18-19	\$10/hr

Resignations

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Conklen, Kristen	Assistant Principal	Central	6-8-19
Mecum, Marla	Non Instructional Aide	Central	3-15-19
Romano, Mark	Custodian	Lincoln	5-3-19
Strong, Bonnie	Cook/Café Manager	Central	5-30-19

Transfer

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Quint, Crystal	Special Ed Cross Cat	Central	8-1-19
Bresnahan, Sam	Special Ed Cross Cat	Central	8-1-19


Leaves


<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Still, Roger	Bus Driver	Garage	30 days extended

Member Froelich moved to accept the Personnel items as presented including the resignation from Assistant Principal Kristen Conklen and assign her to a teaching assignment at Lincoln Early Childhood School effective July 1, 2019. Member Trego seconded the motion. On roll call the following Members voted AYE: Froelich, Brooks, Watson, Trego, Tibbetts, Sells, and Killey (7). Motion carried. Roll call #16.

ADJOURNMENT

At 9:58 p.m., it was moved by Member Trego and seconded by Member Froelich that the meeting be adjourned. On roll call the following Members voted AYE: Watson, Trego, Tibbetts, Sells, Killey, Froelich and Brooks (7). Motion carried. Roll Call #17

X 
Kevin Killey, President

Attest:
X 
Anita Sells, Secretary