

MONMOUTH ROSEVILLE C.U.S.D. #238
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
HELD ON TUESDAY, SEPTEMBER 18, 2018

Call to Order/Roll Call

The Monmouth-Roseville C.U.S.D. #238 Board of Education met in a regular meeting on Tuesday, September 18, 2018, in the Board Room at the District Office, 105 North E Street, Monmouth, Illinois. At 6:563 p.m. the meeting was called to order by President Killey and the roll was read. The following Members responded: Brooks, Froelich, Killey, Sells, Tibbetts, Trego and Watson (7). Roll call #1.

Pledge of Allegiance

President Killey led the audience in the Pledge of Allegiance.

Public Comments

The following new teachers were present and introduced themselves to the Board: Meagan Wickline, Esther Martinez-Iborra, Taylor Woods and Kim Strickler.

Principals Pilger and Ewing provided the Board with information regarding the Education Foundation fundraiser Blingo.

Kurt Fowler provided the Board with information regarding his wife's cancer fundraiser on October 13, 2019. ME Fowler has been a substitute teacher in M-R in many capacities.

Consent Agenda

It was moved by Member Watson and seconded by Member Tibbetts that the Board approve the Consent Agenda as presented:

- a. The Board received and placed on file the Minutes of the August 15, 2018 Regular Meeting, Open, and August 15, 2018 Closed session minutes.
- b. The Board approved the Treasurer's Report, Insurance Fund Report, Payrolls and Board Bills Report, Board Bills Detail, Principals' Reports and Activity Fund Reports.
- c. The Board received and placed on file the August Financial Reports that included Delayed State Payments and Administrative Report.

Payroll

Gross Payroll	\$685,794.74
Health/Life Insurance	\$ 80,906.12
FICA/Medicare	\$18,282.53
IMRF	\$12,960.49
TRS	<u>\$ 817.43</u>
Total	\$798,761.31

Board Bills

Education Fund	\$287,294.39
Kruidenier Fund	0.00
Building Fund	\$ 96,931.70
Debt Service Fund	0.00

Transportation Fund	\$ 14,747.83
IMRF /SS Fund	0.00
Capital Projects Fund	0.00
Working Cash Fund	0.00
Tort Fund	\$ 7,142.85
Fire Prevention & Safety Fund	<u>\$160,973.00</u>
Total	\$ 567,089.77

On roll call the following Members voted AYE: Froelich, Killey, Sells, Tibbetts, Trego, Watson, and Brooks (7). Motion carried. Roll call #2.

Superintendent Reports

Mr. Fletcher reviewed year to date financial information and delayed state payments with the Board.

The Superintendent informed the Board that the minimum teacher salary legislation was vetoed by the Governor.

Mr. Fletcher reported that four member seats were up for reelection in Spring 2019 (Watson, Tibbetts, Sells and Killey) indicating the Warren County Election Office had petitions available. In addition, the District webpage will have an election information posted.

Mr. Fletcher thanked the Jameison Center for taking over the Weekend Meals (formerly Operation Backpack) program, a sack of food delivered to free and reduced status students on Fridays to help supplant nutrition when students are not in school.

Mr. Fletcher read an email received by the High School admin from Rockridge. In part he read, "*...I just want you to know how much we appreciate the diligence you showed in making sure our facilities were as clean when you left as they were when you arrived. It may not seem like a big deal or a big responsibility, but it is definitely noticed and shows the pride and discipline your team has from top to bottom.*"

Mr. Fletcher thanked Amy Freitag and the staff who hosted the M-R238 Bilingual Family Picnic at Pattee Park on September 13, 2019. The Superintendent was in attendance and commented how well attended the event was.

In closing, the Superintendent reported that Knox-Warren Special Education has been able to fill all positions in the district indicating his gratification for the full staffing.

Board Correspondence

Thank you notes were circulated.

Board Committee Reports

The Insurance Committee met on September 10, 2018 and a recording of the minutes will be placed on file the District Office.

Instructional / Operational Presentation

Amy Frietag and Principals Pilger, Ewing, Ince, Farr and Bradford presented to the Board information regarding their respective programs/buildings for the 18-19 school year. The presentation will be available on the District website.

Old Business**A. Final Budget and Appropriation Ordinance for Fiscal year 2018-2019**

Superintendent Fletcher asked the Board to review the changes as discussed in the public hearing prior to the meeting from the Tentative to 2018-2019 Final Budget. Without any further questions he provided the following resolution:

**RESOLUTION ADOPTING
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR SCHOOL YEAR COMMENCING
JULY 1, 2018 AND ENDING JUNE 30, 2019**

WHEREAS, the Board of Education of Community Unit School District No. 238, Monmouth and Roseville, Illinois, has caused to be prepared in tentative form a budget and has made the same conveniently available for public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a public hearing was held on said budget on the 18th day of September, 2018; and

WHEREAS, notice of said public hearing was given at least thirty days prior thereto as required by statute, by publication on August 18, 2018, in the Monmouth Review Atlas, a newspaper of general circulation in Monmouth and Roseville, Illinois.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Community Unit School District No. 238, Monmouth and Roseville, Illinois, that the Tentative Budget and Appropriation Ordinance, as amended, for the school year commencing July 1, 2018 and ending June 30, 2019, as hereinbefore placed on public display, be and the same is hereby adopted as the Budget and Appropriation Ordinance for the said Community Unit School District No. 238, Monmouth and Roseville, Illinois, for the said school year commencing on July 1, 2018 and ending June 30, 2019.

CERTIFICATE

The undersigned, Anita Sells, hereby certifies that she is the duly elected, qualified and acting Secretary of the Board of Education of Community Unit School District No. 238, Monmouth and Roseville, Illinois, and the keeper of the books and records thereof. She further certifies that attached

hereto is a copy of the Budget for said School District as adopted by action of the Board of Education at a regular meeting of the Board of Education held on September 18, 2018.

She further certifies that there is on file in the office of the Superintendent and in the office of the Secretary of the Board a true and correct copy of the original of such Budget.

IN WITNESS WHEREOF, the said Anita Sells has executed this Certificate this 18th day of September, 2018.

Secretary, Board of Education of
Community Unit School District No, 238,
Monmouth and Roseville, Illinois

Anita Sells

Member Trego motioned, and Member Watson seconded to adopt the 2018-2019 Budget and Appropriation Ordinance as presented. On roll call the following members voted AYE: Killey, Sells, Tibbetts, trego, Watson, Brooks, and Froelich (7). Motion carried. Roll call #3

New Business

B. Application for Recognition of Schools

Superintendent Fletcher informed the Board that it is a routine matter that the Board approve the application for public schools' report and that the information would be posted, as required publically. Member Tibbetts moved and Member Trego seconded a motion to approve the application for Recognition of Schools as presented. On roll call the following Members voted AYE: Sells, Tibbetts, Trego, Watson, Brooks, Froelich, and Killey (7). Motion carried. Roll call #4

C. Review the Monmouth-Roseville CUSD #238 6-Day Enrollment Report

Mr. Fletcher provided the following 6th Day Enrollment Report to the Board prior to a brief discussion regarding the trends in district enrollment.

Monmouth-Roseville CUSD #238											09/06/18																	
2018-2019 SIXTH Day Enrollment Wednesday, August 29, 2018											14:28:36																	
Grade / Program	Classroom #1			Classroom #2			Classroom #3			Classroom #4			Classroom #5			Classroom #6			Classroom #7			Classroom #8			TOTAL		LAST YEAR	
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls		Total
K	Huston, A 9 11 20			Quint (BIL) 9 8 17			Olendzki, T 11 8 19			Ortery, A (BIL) 4 11 15			Scott, C 12 7 19			Williams, J 9 10 19			Hickey, C. 10 9 19						64	64	128	115
1	Bramlett, D 10 7 17			Smith, D 12 6 18			Nelson, J 9 8 17			Quinn, A 9 9 18			Young, A 10 8 18			Kenfack, A (BIL) 10 2 12			Pinedo, S (ESL) 6 6 12						66	46	112	106
				#238 Out of Dist. 3 0 3			Pre-K (SpEd only) 7 4 11			PreK 62 46 108															10	4	14	8
Lincoln																							140	114	254	229		
2	Anderson, M 8 7 15			Secor, B (ESL) 10 4 14			Lipes, M 8 8 16			Martinez-Iborra, E (BIL) 6 9 15			Morrison, K 7 9 16			Youngquist, N 7 9 16			Stockdale, L 7 9 16						53	55	108	111
3	Godina, B (BIL) 9 3 12			Arteaga, G 9 11 20			Woods, T 12 8 20			Briggs, T 10 9 19			Smith, C 7 11 18			Norville, K (ESL) 6 9 15			0						53	51	104	109
				#238 Out of Dist. 2 0 2																					2	0	2	0
Harding																							108	106	214	220		
4	Ewing, K 8 13 21			Hull, N 11 13 24			Armstrong, L 9 10 19			Paulsgrove, N 11 12 23			Stewart, L 11 11 22			Reyes, J. (BIL) 0 0 0									50	59	109	113
5	Betourne, L 7 15 22			Collins, B 9 12 21			Blaesing, J 10 10 20			Taylor, B 11 9 20			Rundie, J 8 12 20			Anton, L (ESL) 8 4 12									53	62	115	123
6	Bresnahan, S 13 12 25			Nelson, T. 16 8 24			Nimrick, M. 11 15 26			Ferguson, J. 11 13 24			Young, C 11 12 23			0									62	60	122	130
				#238 Out of Dist. 4 3 7																					4	3	7	2
Central IS																							169	184	353	368		
Elementary																							417	404	821	817		
7																									60	68	128	113
8																									59	52	111	117
238 OOD																									3	0	3	8
Junior High																									122	120	242	238
9																									63	72	135	131
10																									61	65	126	136
11																									66	66	132	137
12																									68	58	126	126
Spec Ed																									3	0	3	0
238 OOD																									3	0	3	2
High School																									261	261	522	532
DISTRICT																							800	785	1,585	1,587		

D. Discussion/Approval of EIS Administrator and Teacher Salary and Benefits Report – school year 2018-2019

Mr. Fletcher provided the Board with the Salary and Benefits report and indicated after Board approval the information would be posted on the District website. Seeing no questions, Member Froelich moved and Member Trego seconded to approve the EIS Administrator and Teacher Salary and Benefits Report for school year 2017-2018 as presented.

On roll call the following Members voted AYE: Tibbetts, Trego, Watson, Brooks, Froelich, Killey, and Sells (7). Motion carried. Roll call #5.

E. Working Cash Load to Debt Service Fund

The Superintendent provided the Board with the following resolution for Board consideration:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET
MONMOUTH, IL 61462**

**RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
DEBT SERVICE ACCOUNT FROM THE WORKING CASH ACCOUNT**

WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the Debt Service Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes levied for the Debt Service Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, and that such transfer will be required by repayment in the amount of \$100,000 in FY20.

Passed by the Board of Education of School District No. 238, in regular meeting this 18th day of September, 2018

President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST

Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Tibbetts moved to adopt the resolution for the loan of \$100,000 of Working Cash funds to the Debt Service fund as presented. Member Watson seconded the motion. On roll call the following Members voted AYE: Trego, Watson, Brooks, Froelich, Killey, Sells and Tibbetts (7). Motion carried. Roll call #6

F. Working Cash Load to Transportation Fund

The Superintendent presented the Board with the following resolution for their consideration:

**MONMOUTH-ROSEVILLE COMMUNITY SCHOOL DISTRICT #238
105 NORTH E STREET
MONMOUTH, IL 61462**

**RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS TO THE
TRANSPORTATION ACCOUNT FROM THE WORKING CASH ACCOUNT**

WHEREAS, Board of Education may cause the transfer of moneys from one fund to another, and,

WHEREAS, Section 20-5 of the School Code of Illinois provides that monies in the Working Cash Fund or any portion thereof, may be transferred from the Working Cash Fund and require repayment of said loan.

WHEREAS, the transfer from the Working Cash Fund to the Transportation Fund, made by authority of this resolution, shall be deemed to have been transferred in anticipation of the collection of taxes levied for the Transportation Fund.

NOW, THEREFORE, BE IT RESOLVED, that the school treasurer or his/her directed recognized representative, the school superintendent, is hereby authorized to transfer monies from the Working Cash Fund to the respective fund of the district that is most in need of such income, and that such transfer will be required by repayment in the amount of \$200,000 in FY20.

Passed by the Board of Education of School District No. 238, in regular meeting this 18th day of September, 2018.

President, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

ATTEST

Secretary, Board of Education
Monmouth-Roseville CUSD No. 238
Warren County, Illinois

Member Tibbetts moved to adopt the resolution for the loan of \$200,000 of Working Cash funds to the Debt Service Fund as presented. The motion was seconded by Member Trego. On roll call the following Members voted AYE: Watson, Brooks, Froelich, Killey, Sells, Tibbetts, and Trego (7). Motion carried. Roll call #7

G. Discussion/Approval for High School Performing Arts Students to take a field trip to New York City every 4 years

Kevin Ferry and Kyle Barshinger presented information to the Board asking for permission to plan a performing arts trip to New York City every four years. Board policy dictates that the Board must grant permission for out of state field trips.

After some discussion, Member Tibbetts moved that the Board approve the request for the High School Performing Arts Students to attend a field trip in New York City every 4 years as presented. Member Watson seconded the motion.

On roll call the following Members voted AYE: Brooks, Froelich, Killey, Sells, Tibbetts, and Watson (6). Member Trego abstained. Motion carried. Roll call #8

H. Renewal of Self-Insured Medical Plan for Plan Year 2019

Mr. Fletcher informed the Board that the Health Insurance committee met with Steve Bushue to discuss District Employee health insurance and unanimously voted to renew the District self-insured medical plan administered by Blue Cross/Blue Shield of Illinois for Plan Year 2019 as recommended by the Insurance Committee. Some of the change, including an increase in costs of the plan are highlighted below:

Monthly Premium	Current PPO	Renewal PPO	Current Renewal HSA	Renewal
Employee (113/2)	\$674.40	\$720.93	\$615.87	\$658.37
Family 14/0)	\$1,686.01	\$1,802.34	\$1,539.68	\$1,645.92
Total Monthly Premium	\$99,811.31	\$106,697.85	\$1,231.74	\$1,316.74
Total Annual Premium	\$1,197,736.08	\$1,280,374.20	\$14,780.88	\$15,800.88
		6.9%		6.9%

Member Froelich moved that the Board approve the renewal of the district self-insured medical plan administered by Blue Cross/Blue Shield of Illinois for Plan Year 2019, as recommended by the Insurance Committee.

On roll call the following Members voted AYE: Froelich, Killey, Sells, Tibbetts, Trego, Watson, and Brooks (7). Motion carried. Roll call #9

I. Discussion / Approval of Updated 403b Plan documents

Mr. Fletcher presented the Board with updated 403b plan documents for voluntary employee participation. Member Tibbetts moved that the Board approve the updated 403b plan documents. Member Watson seconded the motion. Upon roll call the following Members voted AYE: Killey, Sells, Tibbetts, Trego, Watson, Brooks, and Froelich (7). Motion carried. Roll call #10

Mr. Fletcher indicated the information would be available to staff.

Board Comments

None.

At 8:26 p.m. Member Froelich moved and was seconded by Member Watson to enter into closed session. On roll call the following Members voted AYE: Sells, Tibbetts, Trego, Watson, Brooks, Froelich, and Killey (7). Roll call #11

Action Taken as a Result of Closed Session

At 9:44 p.m. Member Trego moved to return to Open Session. Member Trego seconded the motion. On roll call the following Members voted AYE: Watson, Brooks, Killey, Olson, Sells, Tibbetts and Trego (7). Motion carried. Roll call #12

There was no action as a result of closed session.

Personnel Agenda

The Superintendent presented the following Personnel Agenda for Board approval:

<u>Employment Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	<u>Rate</u>
Babcock, David	Freshman Boys Basketball Coach	M-RHS	9/19/18	\$4,259/yr
Casteel, Jenna	Non-Instructional Aide	Lincoln	9/12/18	\$8.25/hr
Davis, Darla	Non-Instructional Aide	Central	increase hours	to 5.84
Davis, Halee	Instructional Aide	Lincoln	8/24/18	\$9.25/hr
Green, Benjamin	Wrestling Coach	M-RHS	9/19/18	\$4,969/yr
Hippen, Jarrod	Assistant Football Coach	M-RHS	9/19/18	\$4,133/yr
Mecum, Marla	Non-Instructional Aide	Central	increase hours	to 5.84
Miller, Nicole	Café Mgr - Cook	Central	9/14/18	\$8.84/hr
Montes, Genesis	Instructional Aide	Lincoln	8/20/18	\$9.25/hr
Ortery, Alicia	ESL Kindergarten	Lincoln	8/27/18	\$33,835.30
Smith, Deb	Grade 1	Lincoln	8/16/18	\$48,500/yr
Weber, Scott	Girls Varsity Basketball Coach	M-RHS	9/16/18	\$6,505/yr
Williams, Bonnie	Café Worker	Harding	9/4/18	\$8.25/hr
Woods, Taylor	Freshman Volleyball Coach	M-RHS	9/19/18	\$3,904/yr
<u>Resignation Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>	
Casteel, Jenna	Café Worker	Lincoln	9/12/18	
Cole, Jim	Girls Varsity Basketball Coach	M-RHS	8/29/18	
Dupre, Kelly	Junior High Basketball Cheer Coach	M-RJHS	9/16/18	

Gable, Brian	Wrestling Coach	M-RHS	8/22/18
MacWilliams, Leanne	8th Grade Scholastic Bowl Coach	M-RJHS	9/10/18
Murley, Andrea	Instructional Aide	Lincoln	9/11/18
Tibbets, Brian	Latin/English Teacher	M-RHS	12/31/18
Weber, Scott	Girls JV Basketball Coach	M-RHS	9/16/18

<u>Job Abandon</u>	<u>Position</u>	<u>School</u>
Andrade, Jannett	Non-Instructional Aide	Central

<u>Leave Name</u>	<u>Postion</u>	<u>School</u>	<u>Effective</u>
Armstrong, Caylin	Teacher	M-RHS	12 weeks
Streight, Brooke	Guidance Counselor	Harding	10/15/18 - 12 weeks
Thornton, Judy	Custodian	Central	9/27/18 - 30 days

Seeing no questions, Member Watson moved and Member Froelich seconded to accept the personnel agenda as presented. On roll call the following Members voted AYE: Trego, Watson, Brooks, Froelich, Killey, Sells and Tibbetts (7). Motion carried. Roll call #13

District Employee Salaries for School Year 2018-2019

Mr. Fletcher presented the following District Employee salaries for approval:

	Current	Proposed 18-19 + 4.5%	Stipend	Total
Donald Johnson	\$55,857.74	\$58,371.31	\$0	\$58,371.34/yr
Barry Trone	\$47,476.00	\$49,612.42	\$0	\$49,612.42/yr
Dave Greenlief	\$52,056.00	\$54,398.52	\$0	\$54,398.52/yr
Stephanie Sikorski	\$33,763.62, \$5000 stipend	\$35,282.98	\$5,000	\$40,282.98/yr
Glen Hoyt	\$13.39	\$13.99	\$0	\$13.99/hr
Amy Rogers	\$15.83	\$16.54	\$0	\$16.54/hr
Dave Giles	\$20.83	\$21.77	\$0	\$21.77/hr
Teresa Allen	\$47,476.00	\$50,324.56	\$0	\$50,324.56/yr

It was moved by Member Froelich to approve the District Salaries as presented and seconded by member Tibbetts. On roll call the following Members voted AYE: Watson, Brooks, Froelich, Killey, Sells, Tibbetts and Trego (7). Motion carried. Roll call #14

Discussion/Approval of Administrative Salaries for the 2018-2019 School Year

Mr. Fletcher presented the following Administrator salaries as presented:

	Contract Length	Current	Percentage Raise	Proposed	Stipend	Total
Ed Fletcher	260	\$152,427.22	\$0.00	\$152,427.22	\$0	\$152,427.22
Will Bradford	220	\$111,884.00	\$5,034.78	\$116,918.78	\$0	\$116,918.78

Ken McCance	195	\$91,113.18	\$4,100.09	\$95,213.27	\$0	\$95,213.27
Don Farr	210	\$112,443.50	\$6,746.61	\$119,190.11	\$0	\$119,190.11
Becky Ince	195	\$88,276.40	\$3,972.44	\$92,248.84	\$8000	\$100,248.84
Jeff Ewing	195	\$84,047.68	\$3,776.67	\$87,829.83	\$0	\$87,829.83
Joe Pilger	195	\$83,926.00	\$3,776.67	\$87,702.67	\$0	\$87,702.67
Kristen Conklen	180	\$79,299.00	\$3,568.46	\$82,867.46	\$0	\$82,867.46

It was moved by Member Tibbetts to approve the Administrator Salaries as presented and seconded by Member Watson. On roll call the following Members voted AYE: Brooks, Froelich, Killey, Sells, Tibbetts, Trego, and Watson (7). Motion carried. Roll call #15

Discussion/Approval of memorandum of understanding between the Monmouth-Roseville Education Association and the Monmouth-Roseville Board of Education

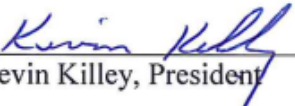
Mr. Fletcher presented a Memorandum of Understanding from the MREA and the District Office regarding the teacher salary schedule.


Member Froelich moved and Member Watson seconded a motion to approve the MOU as presented. On roll call the following Members voted AYE: Froelich, Killey, Sells, Tibbetts, Trego, Watson and Brooks (7). Motion carried. Roll call #16

Adjournment

At 9:53 p.m. Member Trego moved to adjourn the meeting. Member Watson seconded the motion. On roll call the following Members voted AYE: Froelich, Killey, Sells, Tibbetts, Trego, Watson, and Brooks (7). Motion carried. Roll call #17

ATTEST:


 Kevin Killey, President


 Anita Sells, Secretary